

**SPOKANE COUNTY CIVIL SERVICE COMMISSION
MONTHLY MEETING AGENDA**

August 09, 2022 @ 1:00 P.M.

**Location: Spokane County Human Resources Learning Center
824 N. Adams St., Spokane, WA 99260**

MINUTES

July 12, 2022- Monthly Meeting

ELIGIBILITY LISTS

Deputy Sheriff-Lateral

OLD BUSINESS

None

NEW BUSINESS

SOBO Administrative Manager Job Description Revision

SOBO Finance Director Job Description Revision

SOBO Senior Acct budget Coordinator Job Description Revision

Sheriff's Senior Data Information Analyst Job Description Revision

SOBO Chief Administrative Officer Job Description Revision

CS Report- Edition 2

Leave of Absence Request- STA2 Tatsiana Zhuikova

Leave of Absence Request- Sgt. Randy Watts

SHERIFF'S REQUEST FOR APPLICATIONS TO BE DENIED LAST MONTH: None

NUMBER OF NEW HIRES LAST MONTH: Six (6) Deputy Sheriff Entry Level, Four (4) Deputy Sheriff-Lateral, One (1) Sheriff's Technical Assistant 2, One (1) Automotive Technician

NUMBER OF PROMOTIONS LAST MONTH: None

TEST/EVENT SCHEDULE

Meet the Employers- Virtual Event	August 4, Career Fair Event
Deputy Sheriff-Lateral	August 9, PAT & Oral Board Interviews
Grants & Contract Specialist	August 10, Oral Board Interviews
Meet the Employers- Fairchild AFB	August 12, Career Fair Event
Sheriff's Technical Assistant 2	August 16, Written Exam
Meet the Employers- Tentative	August 17, Career Fair Event (tentative)
Deputy Sheriff Entry Level	August 20, PST Written & PAT
Deputy Sheriff-Lateral	August 23, PAT & Oral Board Interviews
Forensic Technician	August 24 & 25, Written Exam

**NEXT REGULAR MONTHLY BOARD MEETING
September 13, 2022**