



**Agenda:**

1. Approve minutes of December 14, 2020.
2. Discuss potential revisions to draft Procedure Manual following SRLJC meeting December 9, 2020. This may include a motion for recommendation. Potential topics include:
  - a. Public comment opportunities at SRLJC meetings;
  - b. Criteria for consideration by BoCC in appointing Community Representative positions;
  - c. Other.
3. Next meeting is February 8, 2021, 4:15 - 5:15 pm, by Zoom.
4. Public comment (up to five minutes).
5. Adjourn.

**Minutes:**

1. Cary Driskell, Chair, opened the meeting.
2. Justin Bingham of the Prosecutors office, moved to approve the minutes from December 14, 2020. Cary Driskell seconded. Motion carried unanimously.
3. Discussion regarding Public Comment at SRLJC meetings.
  - a. Timing of comments to be at the beginning or at the end of SRLJC meetings
  - b. Changing the Draft Procedures Manual Section F(3) language “by a committee” to read “by the body.” Approved for Draft purposes.
  - c. SRLJC Chair discretion on public comments.
  - d. Written comments submitted to the OJL & attaching them to the minutes.
  - e. Community Representatives can bring public comments to the floor of SRLJC.
4. Discussion regarding Community Representatives.
  - a. Leaving the Draft Procedure Manual as written.
  - b. Having the Bylaws, Draft Procedure Manual, and the Enabling Resolution available to SPC members at our next meeting in order to keep all in alignment.
  - c. Vice Chair Mary Lou Johnson moved to edit the Draft Procedure Manual Section A(2), by deleting the second sentence and inserting two new sentences that read: “The criteria to be applied to the applicants by the Strategic Planning Committee are listed. The applicant shall:”
    - i. SPC agreed to carry the motion over till February 8th SPC meeting.
5. Next meeting: Monday, February 8, 2021 from 4:15 - 5:15 pm.
6. No additional public comment.
7. Adjourn. 5:19 pm.

**Next Meeting Date:** February 8, 2021

**Scribe:** John Haley