

MINUTES OF MEETING OF THE SPOKANE COUNTY CIVIL SERVICE COMMISSION

Minutes of the meeting of the Spokane County Civil Service Commission held at 1:00 p.m. on Tuesday, January 11, 2022 via web-conference using the Zoom online software program. In attendance were: Steve Peterson, Chair; Bonnie Bush, Jim Nicks, Steve Twiggs, and Julie Waters; Members, Teah Moore, Acting Secretary and Casey Evans, Deputy Prosecuting Attorney. Also present was: Civil Service Specialist Laura Schwebs. Chief Examiner Ashlee Torres was excused from today's meeting.

Mr. Twiggs nominated Mr. Peterson for the 2022 Civil Service Commission Chair, Mr. Peterson accepted the nomination, the nomination was seconded by Ms. Waters and unanimously approved.

Mr. Peterson nominated Ms. Bush for the 2022 Civil Service Commission Vice-Chair, Ms. Bush accepted the nomination, the nomination was seconded by Ms. Waters and unanimously approved.

Motion was made by Ms. Waters to dispense with the reading of the minutes of the monthly commission meeting held on December 14, 2021, and accept them as presented. Seconded and unanimously approved.

Motion was made by Ms. Waters to dispense with the reading of the minutes of the Special Meeting held on December 27, 2021, and accept them as presented. Seconded and unanimously approved.

Eligibility list for Background Investigator (Extra-Help) was presented. This is a merged list that contains nine (9) names with various expiration dates. Ms. Waters moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Sheriff's Technical Assistant II (part-time) was presented. This is a merged list that contains 13 names with various expiration dates. Ms. Bush moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Sheriff's Technical Assistant II (full-time) was presented. This is a merged list that contains 17 names with various expiration dates. Ms. Waters moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Sheriff's Technical Assistant III was presented. This is a merged list that contains nine (9) names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Intermediate Lateral was presented. This is a merged list that contains 16 names with various expiration dates. Ms. Waters moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Lateral was presented. This is a merged list that contains 16 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Law Enforcement Instructor (extra-help) was presented. This list contains 10 names and will expire on January 03, 2023. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Update on Jeffrey Thurman Appeal. Ashlee Torres received written statements from both legal representatives in this case. The trial was initially expected to begin on November 29, 2021 however it has now been delayed to December 2022. Another update will be provided to the Commission at the April 2022 Civil Service Meeting. No action needed by the Commission.

Forensic Specialist Job Description Revision. Mr. Twiggs moved to approve the revision as presented. Seconded and unanimously approved.

Investigative Analyst Job Description Revision. Ms. Waters moved to approve the revision as presented. Seconded and unanimously approved.

Leave of Absence Request- Deputy Jeffrey Johnson. Deputy Johnson was approved for a leave of absence by Sheriff Knezovich beginning January 2, 2022 until July 01, 2022. No action needed by the Commission.

No applications were requested to be denied by the Sheriff's Office this month.

Last month (December 2021) the Sheriff's Office hired two (2) Deputy Sheriff-Laterals and two (2) Entry Level Deputies. Promotions were made for one (1) Lieutenant, two (2) Sergeants, and four (4) Detective/Corporals.

TEST SCHEDULE

Deputy Sheriff Entry Level	January 5, PAT & Oral Boards
Deputy Sheriff-Lateral	January 11, PAT & Oral Boards
Sheriff's Technical Assistant II	January 12, Written
Automotive Technician	January 12, Written & Oral Boards
Sheriff's Technical Assistant III	January 13, Written
Regional Training/Accreditation Program Manager	January 18, Oral Boards
Deputy Sheriff-Entry Level	January 19, Oral Boards
Deputy Sheriff-Entry Level	January 20, PST Written & PAT
Deputy Sheriff-Lateral	January 25, PAT & Oral Boards

The next regular monthly meeting of the Spokane County Civil Service Commission will be held at 1:00 p.m. on Tuesday, February 08, 2022 via online video conference platform, ZOOM. If the Governor's COVID-19 order for in-person meetings change, a notification of the meeting location change will be sent out in advance. Meeting adjourned at 1:23 p.m.

Steve Peterson, Chair

Teah Moore, Acting Secretary

Bonnie Bush, Member

Jim Nicks, Member

Steve Twiggs, Member

Julie Waters, Member