

MINUTES OF MEETING OF THE SPOKANE COUNTY CIVIL SERVICE COMMISSION

Minutes of the meeting of the Spokane County Civil Service Commission held at 1:00 p.m. on Tuesday, April 12, 2022 at the Spokane County Human Resources Learning Center, 824 N. Adams St. Spokane, WA 99260. In attendance were: Steve Peterson, Chair; Bonnie Bush, Jim Nicks, Steve Twiggs, and Julie Waters; Members, Ashlee Torres, Secretary and Dayle Anderson, Deputy Prosecuting Attorney. Also present were: Civil Service Specialists Teah Moore & Laura Schwebs.

The Commission began the meeting by welcoming Dayle Anderson. Mr. Anderson will be taking over for Casey Evans in representing the Civil Service Commission as legal counsel.

Motion was made by Mr. Twiggs to dispense with the reading of the minutes of the commission meeting held on March 08, 2022, and accept them as presented. Seconded and unanimously approved.

Eligibility list for Sheriff's Technical Assistant 3 was presented. This is a merged list that contains 11 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Lateral was presented. This is a merged list that contains 28 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Officer Candidate Deputy Sheriff was presented. This is a merged list that contains 102 names with various expiration dates. Ms. Waters moved to approve the list as presented. Seconded and unanimously approved.

Update of Jeffrey Thurman Appeal. Ashlee Torres received written statements from both legal representatives in this case. The trial is expected to begin in November 2022. Another update will be provided to the Commission at the July 2022 Civil Service Meeting. No action needed by the Commission.

Appeal Withdrawal- Craig Chamberlin. Mr. Chamberlin submitted a letter to the Commission on March 9, 2022 withdrawing his request for an appeal of termination. No action needed by the Commission.

2021 Annual Report Review. Mr. Twiggs moved to approve the 2021 Civil Service Annual Report and submit to the Board of County Commissioners as written. Seconded and unanimously approved.

Rule Revision- Rule X Section 8 (3). Ms. Waters moved to post the rule change request for public comment for the required 30-day period. Seconded and unanimously approved.

Rule Revision- Rule X Section 8 (1). Mr. Twiggs moved to post the rule change request for public comment for the required 30-day period. Seconded and unanimously approved.

No applications were requested to be denied by the Sheriff's Office last month.

Last month (March 2022) the Sheriff's Office hired one (1) Deputy Sheriff-Lateral, one (1) Entry Level Deputy Sheriff, one (1) Background Investigator (Extra-Help), and one (1) Forensic Specialist.

TEST SCHEDULE

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| Deputy Sheriff-Entry Level | April 6, Oral Board Interviews |
| FUSE Career Fair | April 6, Spokane Convention Center |
| Deputy Sheriff- Lateral | April 12, PAT & Oral Board Interviews |
| Deputy Sheriff- Entry Level | April 13, Oral Board Interviews |
| CWU Career Fair | April 14, Central Washington University |
| Sheriff's Technical Assistant 3 | April 19, Written Exam |
| Automotive Technician | April 19, Written Exam & Oral Board Interviews |
| Deputy Sheriff- Entry Level | April 20, Oral Board Interviews |
| Deputy Sheriff- Entry Level | April 23, PST Written Exam & PAT |
| Deputy Sheriff- Lateral | April 26, PAT & Oral Board Interviews |

During executive session, one unsatisfactory probation report was reviewed. No action taken by the Commission.

The next regular monthly meeting of the Spokane County Civil Service Commission will be held at 1:00 p.m. on Tuesday, May 10, 2022 at the Spokane County Human Resources Learning Center, 824 N. Adams St. Spokane, WA 99260. Meeting adjourned at 1:14 p.m.

Steve Peterson, Chair

Ashlee Torres, Secretary

Bonnie Bush, Member

Jim Nicks, Member

Steve Twiggs, Member

Julie Waters, Member