

MINUTES OF MEETING OF THE SPOKANE COUNTY CIVIL SERVICE COMMISSION

Minutes of the meeting of the Spokane County Civil Service Commission held at 1:00 p.m. on Tuesday, July 12, 2022 at the Spokane County Risk Management's Cliff Berg Memorial Training Room, 1033 W. Gardner Ave., Spokane, WA 99260. In attendance were: Steve Peterson, Chair; Bonnie Bush, and Steve Twiggs; Members, Ashlee Torres, Secretary and Reese Sterett, Deputy Prosecuting Attorney. Also present was Civil Service Specialist Teah Moore. Commissioners Jim Nicks and Julie Waters were excused from today's meeting.

Motion was made by Mr. Twiggs to dispense with the reading of the minutes of the meeting of June 14, 2022 and accept them as presented. Seconded and unanimously approved.

Eligibility list for Officer Candidate-Deputy Sheriff was presented. This is a merged list that contains 151 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Intermediate Lateral was presented. This is a merged list that contains three (3) names with various expiration dates. Ms. Bush moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Grants/Contract Coordinator was presented. This is a merged list that contains two (2) names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Sheriff's Public Records Specialist was presented. This list contains one (1) name and will become effective upon the exhaustion or expiration of the current list and will expire one year thereafter. Ms. Bush moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Sheriff's Technical Assistant 3 was presented. This is a merged list that contains three (3) names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Lateral was presented. This is a merged list that contains 32 names with various expiration dates. Ms. Bush moved to approve the list as presented. Seconded and unanimously approved.

CS Rule Revision: Rule 1, Section 6. This proposed rule revision was publicly posted for the required 30-day minimum with no comments or questions sent to Civil Service prior to today's meeting. No additional requests for public comment were made during the meeting. Mr. Twiggs moved to approve the revision to Civil Service Rule 1, Section 6 as presented. Seconded and unanimously approved.

Jeffrey Thurman Appeal-Update. Ashlee Torres received a written update from Mike Kitson regarding the upcoming trial for Mr. Jeffrey Thurman. The trial is still set to begin in November 2022. No written statements were received by Ms. Mary Schultz on Mr. Thurman's behalf. No requests for public comment were made during the meeting. No action needed by the Commission at this time. Civil Service will get another update from all parties by the October 2022 monthly Civil Service Commission meeting.

All Civil Service Class Specifications-Examples of Duties & Behavior Standards verbiage revision. Civil Service would like to replace the verbiage under 'Example of Duties' and 'Behavioral Standards' of all Civil Service class specifications in an effort to create uniformity amongst all Civil Service positions. No requests for public comment were made during the meeting. Mr. Twiggs moved to approve the revision as proposed. Seconded and unanimously approved.

The CS Report-Newsletter. In partnership with the Spokane County Sheriff's Training Division, the Civil Service office is excited to announce the 'CS Report', a new monthly news bulletin showcasing Civil Service application statistics, hiring data, introduction of new SCSO staff, etc. No action needed by the Commission, for information only.

Probation extension request-Detective J. McQuitty. Lt. Elliott submitted a written request to the Commission to extend the probationary period for Detective McQuitty until March 2, 2023. No requests for public comment were made. Mr. Twiggs moved to approve the probation extension as presented. Seconded and unanimously approved.

Probation extension request-Detective A. Velikodnyy. Lt. Elliott submitted a written request to the Commission to extend the probationary period for Detective Velikodnyy until January 3, 2023. No requests for public comment were made. Ms. Bush moved to approve the probation extension as presented. Seconded and unanimously approved.

Civil Service Commissioner Steve Peterson announced his intent to resign from the Commission this Fall. The Board of County Commissioners will be notified soon, and they will begin the process of opening applications to fill Mr. Peterson's position to the public. No action needed by the Commission, for information only.

No applications were requested to be denied by the Sheriff's Office this month.

Last month (June 2022) the Sheriff's Office hired one (1) Sheriff's Technical Assistant 3.

TEST SCHEDULE

Deputy Sheriff- Entry Level	July 6, PAT & Oral Boards
Public Records Specialist	July 7, Written Exam
Deputy Sheriff- Lateral	July 12, PAT & Oral Boards
Fairchild AFB- Meet the Employers	July 15, Career Fair
Deputy Sheriff- Entry Level	July 16, PST Written & PAT
Deputy Sheriff- Lateral	July 26, PAT & Oral Boards

The next regular monthly meeting of the Spokane County Civil Service Commission will be held at 1:00 p.m. on Tuesday, August 9, 2022 at the Spokane County Human Resources Learning Center, 824 N. Adams St. Spokane, WA 99260. Meeting concluded at 1:22 p.m.

Steve Peterson, Chair

Ashlee Torres, Secretary

Bonnie Bush, Member

Steve Twiggs, Member