



COMMUNITY SERVICES, HOUSING, AND COMMUNITY  
DEVELOPMENT DEPARTMENT  
Kathleen Torella, Director

**MINUTES**  
**DEVELOPMENTAL DISABILITIES DIVISION**  
**ADVISORY BOARD MEETING**

**Community Services, Housing, and Community Development Department  
(CSHCD)  
ZOOM Meeting  
4:00 – 5:00 pm  
September 13, 2022**

**Board:** Erin Carden, Allison Rubino, and Roxanne Coast

**Absent:** Julie Ancona-Shepard, Michael Dodd, and Mary Crago

**CSHCD Staff:** Brian Nichols and Racheal Beamis

**Attendance:** Dala Rice (DDA); Mary Ravenna (Artisans); Luke Tolley, Vanessa Prendiville (Arc); Leona Eubank (Skills'kin); Darci Ladwig, Darla Helt (Peace); Ben (Goodwill), Holli Lawrence (AtWork!), Kresttian Foster (Tim Foster Consulting), Brandy Schutz, Dawnyia Smith, Shawna Michels (Compass), Eric Moede (WCCC), Deborah

**1. Meeting called to order at 4:10 p.m. by Co-Chair Erin Carden**

**2. Introductions and Approval of Minutes -**

DDAB meeting minutes approval of July 12, 2022, were postponed until the October 11, 2022, meeting due to no board quorum.

**3. DDA Region 1 Update:**

No update at this time.

**4. Agency Monitor Report and Qualification: Brian Nichols**

Due to no board quorum, the presentation of the following program monitoring's will be postponed until the October 11, 2022 meeting: Compass, WCCC, and True North

**5. DD Division update:**

Brian Nichols, Spokane County CSHCD, reported that Jason Stariwat, Transition Specialist has left his position. Brian will be the contact person for School To Work, Job Foundation, and Bridge.

Communication with DDAB Member, Michael Howell, he is unable to attend virtual board meetings. Therefore, the DDAB will vote to remove Michael at this time and



a confirmation letter will be sent to him. Michael can reapply if meetings resume in person. Due to no board quorum, this will go to vote at the next meeting.

Even though the DD team is short staffed, agency monitoring continues as scheduled.

Correction – The rate study report will go out this month, not August as previously stated.

Millage fund contracts with providers are being updated (School To Work and Bridge Project contracts that run Jan-Dec).

We are looking at providing transition services in Pend Oreille County. At this time, we are working out the details. We are hopeful that we can put together a Resource Fair in Pend Oreille County in the Spring.

In partnership with WorkSource Spokane, the Access Spokane Job Fair will be held Virtual, October 19, 10 am – 1 pm and In Person, October 20, 10 am – 1 pm at the Centennial Hotel. This is a disability wide event.

The Pacific Northwest APSE Employment Forum 2022 is held in Spokane Monday-Wednesday, September 19 & 21 at the Davenport Grand.

People FIRST 2022 State Convention, October 7, 8 & 9, 2022.

2023 Mini Grant RFP went out.

2022 TASH Conference, December 1-3, 2022, in Phoenix AZ

We continue to actively recruit for a Transition and Children's Specialist.

We also continue to recruit for DDAB members. We have an applicant that will be interviewed this month before her application goes to the Board of County Commissioners.

**6. Other Business:** None

**7. Audience Comments:** Darcy Ladwig, PEACE NW, 3 events upcoming:

- PEACE HOME Information Night: Every third Tuesday from 6:30 – 8 pm via zoom, register online at: <https://conta.cc/3yFy8Zz> or call Darci at (360) 606-4975
- UNSEEN (documentary), Free Zoom Screenings with Panel Discussions: Thursday, Sept 15, 10 am – 12, 2022.
- Infant & Toddler Family Workshop – Two Opportunities to Participate: September 15, 7 – 8:30 pm. And September 22<sup>nd</sup>, 12 – 1:30 pm.

September 13, 2022  
DDAB Meeting Minutes

8. Adjournment: no board quorum - the meeting adjourned at 4:29 pm.

**Next meeting: Tuesday, October 11, 2022, 4:00 p.m.**