

**Sheriff's Citizens Advisory Board**  
**September 12, 2016**  
**Minutes**

**Attendees:**

Knezovich, Ozzie	Tower, Jeff (SCSO)	Werner, Mark (SCSO)
O'Neill, Leigh	Winn, Kenneth L	Johnson, Skip
Marlett, Larry	Parker, Chuck	West, Bob
Mackenzie, Tom	Nollette, John	Williams-Hueter, Erin
Samadi, Mehrdad	Peetz, Brandi	Davisson, Mike
Kaiser, Suzon (new member)	Kranich, Gregory (new member)	

**Guests:**

Houchin, Kirsta (SCSO)

The meeting was called to order at 5:30pm.

The minutes of the June 13, 2016 meeting were approved

Sheriff Knezovich passed out some information on a current complaint made by Scott Maclay regarding the Medical Lake SRO, Travis Pendell.

**Public Disclosure Training by Kirsta Houchin:**

- Why do we have public records?
- What is a public record?
- Scope of Public Records Act
- Public records are emails, social media, texts, letters, tapes photos, etc.
- Nissen Vs. Pierce County
  - Personnel devices are subject to disclosure
  - Related to government conduct
  - Prepared, owned, used, or retained by agency
  - Falls under the PRA definition of writing
  - DON'T USE YOUR PERSONNAL DEVICES FOR WORK.

**Old Business:**

- Biographies – Please get them in to Mark immediately
- Holyk Case Final Letter –
  - Bodman is currently on administrative leave
  - Prosecutor has not made a determination yet
  - This case will not be settled it will go to trial
  - The CAB will re-convene once we get the new investigation material and the prosecutor's decision.
- New Members – We had two individuals apply for a position on the CAB. They introduced themselves. The CAB voted to and we would like to welcome our two newest members of the CAB:
  - Suzon Kaiser
  - Gregory Kranich
- NACOLE National Conference in Albuquerque, NM will be attended by Chuck, Bob, & Brandi
- 2017 NACOLE National Conference will be hosted in Spokane.

## New Business

- Election of Officers – The CAB voted to retain the current officers:
  - Chuck Parker – Chairman
  - Bob West – Vice-Chairman
  - Leigh O’Neill – Secretary
- Speer Case (Central Valley SRO) – We will start reviewing this case in October.

Kathryn Olson peer review discussion – Over the next few months the CAB will discuss the “CAB Striving for Excellence” pages from the “Spokane County Sheriff’s Citizens Advisory & Review Board” handout. These suggestions are from Kathryn’s visit and the forums that were held in April.

Meeting adjourned at 7:35 pm

### **Next Meeting:**

October 10, 2016 at 5:30 pm at CenterPlace at Mirabeau Point Park (2426 N. Discovery Place Spokane Valley, WA 99216)

Minutes Submitted by  
Leigh O’Neill, Secretary