



## Regional Situational Awareness Response Process

Revised: 11.14.18

During any incident healthcare organizations need to make timely operational decisions to maintain quality patient care. The Coalition Situational Awareness Response Process is in place to ensure all agencies have access to accurate information about the impact of the disaster to the healthcare community. This process of building a common operating picture supports informed choices for healthcare partners throughout an incident and allows for projections for future implications.

### Get Involved

To contribute to and receive the Situation Report, submit three contacts from your organization who have the access and authority to contribute information during these events. Please use the following link [here](#) to access the Situational Awareness Process Contact Form.

### What to Expect

The Coalition activates the tool for exercises and for real world emergencies when requested through the Coalition **Duty Officer**. Incident impact evaluation begins with an email from the Coalition containing a link to an electronic data collection survey form. When your agency contacts receive the activation text, e-mail or call, the process is as follows:

1. Gather information requested in the online data collection form
2. Coordinate with other recipients of the information request in your organization to prevent duplication of effort
3. Obtain approval from supervisor for accuracy and approval to share with the Coalition and partners
4. Submit information to the Coalition within 2 hours of request by entering information into the electronic data collection form and press “submit”

### Receive Situation Reports

Once the collection form is submitted, the Coalition aggregates data into the Situation Report (see *example to right*). This report is sent out via e-mail to all healthcare contributors in addition to public health jurisdictions, emergency management agencies, and other regional and state stakeholders. The Situation Report format is a cover sheet with a general overview of the region, with following pages providing updates for each facility.

2018 Influenza Situation Report #1 Date: 1/10/2018 Time: 1:00 PM

**Healthcare Coalition  
 Influenza Situation Report**

Influenza Situation Report #1  
 Date: 01/10/18  
 Time: 1:00 PM

The Healthcare Coalition has activated their Situational Awareness Response Process in response to high patient census in regional hospitals, requests for information from partners, and public health epidemiology data. This information sharing process is used to develop inter-agency situational awareness regarding the operational status of the healthcare system. Information collected this morning from in-patient care providers (hospital, SNF, LTC) and acute care facilities (urgent care, emergency department) has been aggregated into this Influenza Situation Report. This report should be used in conjunction with [WALog](#) for timely agency and bed availability status.

Agency Name	Provider Type	FD Status	Critical Care Unit Status	Space Operating Conditions	Staff Operating Conditions	Supplier Operating Conditions
Axelson Care Center of Northpointe	Skilled Nursing	N/A	N/A	Conventional	Conventional	Conventional
Axelson Care Center - Pullman	Skilled Nursing	N/A	N/A	Conventional	Conventional	Conventional
Buena Vista Healthcare	Skilled Nursing	N/A	N/A	Conventional	Conventional	Conventional
Dayton General Hospital	Hospital	Open	Open	Conventional	Conventional	Conventional
Eastern State Hospital	Hospital	N/A	N/A	Conventional	Conventional	Conventional
Inland Northwest Blood Center	Blood Center	N/A	N/A	Conventional	Conventional	Conventional

[hcc@srhd.org](http://hcc@srhd.org) [srhd.org/programs-and-services/hcc](http://srhd.org/programs-and-services/hcc)

Questions? Please contact the Healthcare Coalition at [hcc@srhd.org](mailto:hcc@srhd.org) or 509-324-1688.

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*MISSION*

*To prepare for, respond to and recover from crisis using all available resources to provide patient care at the appropriate level in the most efficient manner for the best patient outcomes.*

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