

SPOKANE COUNTY PUBLIC WORKS - WASTEWATER SYSTEM DIVISION SEWER VIDEO INSPECTION INSTRUCTIONS

Important Note: Due to the volume of requests we receive for video inspections, we cannot guarantee or schedule crews to be onsite at specific dates or times. We assume that when you make a request for a pre or post pave video inspection, all lines have been cleaned and are ready for inspection.

- Prior to the pre-pave and post-pave television inspections, it is required that all sewer mains be jetted with silt and debris collected and removed with a vactor at each manhole. **Flushing is not acceptable.**
- Prior to the pre-pave and post-pave television inspections, ensure adequate access to the manholes is provided.
- After cleaning the lines, pour enough water into the upstream manhole to identify potential problem-areas in the lines.
- Prior to paving, manhole adjustment sections and lid frames are to be constructed. The adjustment section is required to be assembled in accordance with the corresponding manhole standard plan. A 1/4" to 3/8" thick full bed of mortar (not grout) is to be placed between each adjustment ring and between the top adjustment ring and the cast iron frame. The mortar needs smoothed on the outside and a concave "V" joint on the inside, joints to be visible for observation by TV Inspection Crews. Strike off any excess mortar and verify that no excess mortar is left in the channel, on the manhole bench or on the ladder rungs.
- Prior to the post-pave TV inspection taking place, the pre-pave TV punch list must be returned with the engineer's responses. **The area should not be paved until all pre-pave issues have been addressed.**
- Refer to the following link (pages 13 & 14) for TV inspection scheduling purposes and protocols: [TECHNICAL REFERENCE C \(spokanecounty.org\)](https://www.spokanecounty.org/technical-reference-c)

The following items are to be submitted with this request form:

1. A map of the area to be inspected. Provide a copy of the accepted sewer plan with the inspection areas highlighted. [EXAMPLE LINK](#)
2. Top-down photos of all manholes to be inspected. Photos to include manhole number identification. Photos to be combined into one deliverable document, PDF preferable.
 - a. Ensure the manhole channels are visible. [EXAMPLE LINK](#)
 - b. Ensure adjustment sections are visible for post-pave inspections.
 - c. Include photos of lids installed with lock down bolts for post-pave inspections.
3. Passing Air & Mandrel Test Results.

CHECK ALL BOXES ABOVE TO ACKNOWLEDGE UNDERSTANDING OF SUBMITTAL REQUIREMENTS AND MOVE TO THE NEXT PAGE



WASTEWATER SYSTEM DIVISION
SEWER VIDEO INSPECTION REQUEST FORM

Rev. 5/2023

DATE:

SUBMITTED BY:

PROJECT NAME:

PROJECT #:

PROJECT CONTACTS

CERTIFYING ENGINEER:		EMAIL:
COMPANY:	ADDRESS:	
PHONE:		
DEVELOPER:		EMAIL:
COMPANY:	ADDRESS:	
PHONE:		
CONTRACTOR:		EMAIL:
COMPANY:	ADDRESS:	
PHONE:		
INSPECTOR:		EMAIL:
COMPANY:	ADDRESS:	
PHONE:		

BILL TO:	CONTRACTOR	SCHEDULING CONTACT:	INSPECTOR
	DEVELOPER		CONTRACTOR
			ENGINEER
			DEVELOPER

INSPECTION DETAILS

INSPECTION TYPE:	PRE-PAVE	REINSPECTION?	YES
	POST-PAVE		NO
SPECIAL INSTRUCTIONS:			

To submit this form, email to
SewerTVRequests@spokanecounty.org

WASTEWATER SYSTEM DIVISION STAFF USE ONLY BELOW THIS SECTION

WORK ORDER #:

ACTIVITY CODE:

TRANSMIT MEDIA TO: