



## Doing Business with Spokane County ...

Spokane County values competition and fairness for all Suppliers, which is why we utilize the following tools to post bids and manage our qualified supplier lists:

**Public Works Projects – (Note: all projects are subject to prevailing wages)** A formal bid of over \$350,000.00 will be advertised and can be bid on [www.PublicPurchase.com](http://www.PublicPurchase.com). Register here to have your company added to Spokane County – <http://mrscrosters.org>.

**Small Works Roster (SWR) – (Note: all projects are subject to prevailing wages)** This is an internal roster of qualified suppliers that are engaged on all public works related projects under \$350,000. **Register here to have your company added to our roster** — <http://mrscrosters.org>. As part of SWR please review the standard terms and conditions that will be agreed upon <https://www.spokanecounty.org/4101/Small-Works-Roster-Files>. Informal bids under \$350,000 can be bid on [www.PublicPurchase.com](http://www.PublicPurchase.com).

**Goods and Services** – All formal and informal Goods and Services can be bid on [www.PublicPurchase.com](http://www.PublicPurchase.com).

**Architectural and Engineering Services (A/E)** – All forms of A/E can be bid on [www.PublicPurchase.com](http://www.PublicPurchase.com).

**MRSC Rosters** – MRSC Rosters maintains our small works roster list. To be eligible to work for Spokane County small works roster and public works projects. [www.mrscrosters.org](http://www.mrscrosters.org).

**Taxes** – Spokane County is required to pay sales tax on all acquisitions.

**Advertising** – This is a free online bid system that we utilize for informal (under \$50K) and formal (over \$50k) projects of any type. Register here <https://publicpurchase.com>. Formal solicitations are advertised in the legal section of the Spokesman Review. In addition, can be located on [www.PublicPurchase.com](http://www.PublicPurchase.com).

ORDER TYPE	EXPECTED BID COST	SOLICITATION PROCESS
Goods	Under \$10,000	Department to informally seek quotes
	\$10,000 - \$49,999	Public Purchase
	Over \$50,000	Public Purchase
Public Works	Up to \$50,000	Small Works Roster
	\$50,001 - \$350,000	Small Works Roster
	Over \$350,000	Public Purchase
A & E	Under \$50,000	Public Purchase
	Over \$50,000	Public Purchase
Services	Under \$10,000	Department to informally seek quotes
	\$10,000 - \$49,999	Public Purchase
	Over \$50,000	Public Purchase